

Electronic Service Certificate's



There are a couple of occasions when you will use this option on the Grassroots online registry:

1. When you hire out a ram and need to complete a Service Certificate to inform the society which ewes he served and....
2. When you put the ewes in with the rams at the beginning of the mating season.

Both of these can be completed using paper forms. The first is found on the publications page and is form SSBA08 <https://www.shropshire-sheep.co.uk/memers-page/publications-and-forms/>

The second is the Census form sent out to you in October each year. You do not need to wait for this form to complete it online, you can complete it as soon as you put the rams in. Just remember to tick the box on the membership renewal form that says you have completed the details on line.

How to complete the details on-line

From the “my animals” screen click on the 4 lines top right of the screen

Reg No.	Animal Name	Sex	Tag	Doc. Tag	Gender	Owner	Breeder	Status	R Status	Date
F130787	Hornpipe			0109N11	F	PN	PN	Alive	Registered	14 Mar 2011
F140107	Hornpipe			0709N14	F	PN	PN	Alive	Registered	22 Jan 2014
F140109	Hornpipe			0709N14	F	PN	PN	Alive	Registered	08 Feb 2014
FC00137	Hornpipe			0209N11	F	PN	PN	Alive	Registered	15 Jan 2011
F09110	Hornpipe			0079N10	F	PN	PN	Alive	Registered	28 Dec 2009
F11475	Hornpipe			109N12	F	PN	PN	Alive	Registered	11 Jan 2012
F09107	Hornpipe			0079N10	F	PN	PN	Alive	Registered	10 Jan 2010
F10794	Hornpipe			0149N11	F	PN	PN	Alive	Registered	15 Jan 2011
F12158	Hornpipe			0059N13	F	PN	PN	Alive	Registered	01 Jan 2013
F14035	Hornpipe			0719N14	F	PN	PN	Alive	Registered	12 Jan 2014
F12520	Hornpipe			0029N13	F	PN	PN	Alive	Registered	09 Jan 2013
F140104	Hornpipe			0079N14	F	PN	PN	Alive	Registered	05 Jan 2014
F10796	Hornpipe			0029N11	F	PN	PN	Alive	Registered	26 Jan 2011
F000210	Hornpipe			1549N09	F	PN	PN	Alive	Registered	27 Jan 2009
FC14918	Hornpipe		UK106115100108	1069N15	F	PN	PN	Alive	Registered	23 Jan 2015
F14008	Hornpipe		UK106115100112	1129N15	F	PN	PN	Alive	Registered	03 Jan 2015
BN022184	Hornpipe		UK106115100106	1069N13	M	PN	PN	Alive	Notified	13 Jan 2011
BN022187	Hornpipe		UK106115100109	1099N13	M	PN	PN	Alive	Notified	01 Jan 2011
BN022000	Hornpipe		UK106115100102	1029N11	M	PN	PN	Alive	Notified	02 Jan 2011
BN022232	Hornpipe		UK106115100103	1039N11	M	PN	PN	Alive	Notified	10 Mar 2011
BN022233	Hornpipe		UK106115100108	1089N13	M	PN	PN	Alive	Notified	10 Mar 2011
F15477	Hornpipe 1109N10		UK106115100110	1109N15	F	PN	PN	Alive	Registered	05 Jan 2015
F15480	Hornpipe 1109N10		UK106115100110	1109N15	F	PN	PN	Alive	Registered	07 Jan 2015
F16767	Hornpipe 1209N15		UK106115100128	1209N15	F	PN	PN	Alive	Registered	01 Jul 2015
F17965	Hornpipe 1309N16		UK106115100130	1309N16	F	PN	PN	Alive	Registered	01 Jan 2016
F17964	Hornpipe 1309N16		UK106115100135	1359N16	F	PN	PN	Alive	Registered	01 Jan 2016
F17966	Hornpipe 1409N16		UK106115100140	1409N16	F	PN	PN	Alive	Registered	10 Jan 2016
F19968	Hornpipe 1879N17		UK106115100197	1879N17	F	PN	PN	Alive	Registered	20 Jan 2017
F21013	Hornpipe 2249N18		UK106115100224	2249N18	F	PN	PN	Alive	Registered	03 Jan 2018

You will be presented with the “Manage My Animals” dropdown box, Select the “Service Certificate” (Coloured Red in picture below)

Reg No.	Animal Name	Sex	Tag	Doc. Tag	Gender	Owner	Breeder	Status	R Status	Date
F130787	Hornpipe			0109N11	F	PN	PN	Alive	Registered	14 Mar 2011
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F140109	Hornpipe			0709N14	F	PN	PN	Alive	Registered	08 Feb 2014
FC00137	Hornpipe			0209N11	F	PN	PN	Alive	Registered	15 Jan 2011
F09110	Hornpipe			0079N10	F	PN	PN	Alive	Registered	28 Dec 2009
F11475	Hornpipe			109N12	F	PN	PN	Alive	Registered	11 Jan 2012
F09107	Hornpipe			0079N10	F	PN	PN	Alive	Registered	10 Jan 2010
F10794	Hornpipe			0149N11	F	PN	PN	Alive	Registered	15 Jan 2011
F12158	Hornpipe			0059N13	F	PN	PN	Alive	Registered	01 Jan 2013
F14035	Hornpipe			0719N14	F	PN	PN	Alive	Registered	12 Jan 2014
F12520	Hornpipe			0029N13	F	PN	PN	Alive	Registered	09 Jan 2013
F140104	Hornpipe			0079N14	F	PN	PN	Alive	Registered	05 Jan 2014
F10796	Hornpipe			0029N11	F	PN	PN	Alive	Registered	26 Jan 2011
F000210	Hornpipe			1549N09	F	PN	PN	Alive	Registered	27 Jan 2009
FC14918	Hornpipe		UK106115100108	1069N15	F	PN	PN	Alive	Registered	23 Jan 2015
F14008	Hornpipe		UK106115100112	1129N15	F	PN	PN	Alive	Registered	03 Jan 2015
BN022184	Hornpipe		UK106115100106	1069N13	M	PN	PN	Alive	Notified	13 Jan 2011
BN022187	Hornpipe		UK106115100109	1099N13	M	PN	PN	Alive	Notified	01 Jan 2011
BN022000	Hornpipe		UK106115100102	1029N11	M	PN	PN	Alive	Notified	02 Jan 2011
BN022232	Hornpipe		UK106115100103	1039N11	M	PN	PN	Alive	Notified	10 Mar 2011
BN022233	Hornpipe		UK106115100108	1089N13	M	PN	PN	Alive	Notified	10 Mar 2011
F15477	Hornpipe 1109N10		UK106115100110	1109N15	F	PN	PN	Alive	Registered	05 Jan 2015
F15480	Hornpipe 1109N10		UK106115100110	1109N15	F	PN	PN	Alive	Registered	07 Jan 2015
F16767	Hornpipe 1209N15		UK106115100128	1209N15	F	PN	PN	Alive	Registered	01 Jul 2015
F17965	Hornpipe 1309N16		UK106115100130	1309N16	F	PN	PN	Alive	Registered	01 Jan 2016
F17964	Hornpipe 1309N16		UK106115100135	1359N16	F	PN	PN	Alive	Registered	01 Jan 2016
F17966	Hornpipe 1409N16		UK106115100140	1409N16	F	PN	PN	Alive	Registered	10 Jan 2016
F19968	Hornpipe 1879N17		UK106115100197	1879N17	F	PN	PN	Alive	Registered	20 Jan 2017
F21013	Hornpipe 2249N18		UK106115100224	2249N18	F	PN	PN	Alive	Registered	03 Jan 2018

The “Service Certificate” Screen is displayed.

Click on the “My Males” button

Shropshire Sheep
Manage My Animals - Service Certificates

My Males

For a single service date, just enter a date in the 'from box'

Service From:

Service To:

Find Owner of Female(s):

Part of Name / Address:

OR

Member No.:

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Search

The list of the registered males that you own is displayed. Select the male you want. If the male you want to select is only Birth Notified, he will need to be registered before you can select. If you do not own the male, the owner will have to complete this form for you. If you have recently purchased a male, and he does not appear, please contact the old owner and ensure they have transferred him into your ownership then try again.

My Males						
Showing 1 to 3 of 3 entries						
Reg No	Animal Name	EBD Tag	Sex Tag	Owner	Status	Draft
4950	Hornpipe Seafire	UK0161151/00194	194PN17	PN	Alive	03 Feb 2017
3490	Morley Raku	UK0168203/00462	462KD20	PN	Alive	15 Mar 2020
3319	Roydon Renegade	UK0165524/00479	479MY19	PN	Alive	02 Jan 2019

The Ram then appears next to “My Males”

Shropshire Sheep
Manage My Animals - Service Certificates

My Males

For a single service date, just enter a date in the 'from box'

Service From:

Service To:

Find Owner of Female(s):

Part of Name / Address:

OR

Member No.:

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Search

Next you need to complete the dates;

If you have already taken the male out of the females or filling in the certificate for a hired ram complete both dates. If the males are still with the females just fill the first date in.

Then, either put your letters in the Member No. box or if, completing for a hired ram put the letters of the owner of the females in the member No. box or part of the name and hit search.

Shropshire Sheep
Manage My Animals - Service Certificates

Site: **My Male** UK0186203/00462 - Morley Raku (3490)

For a single service date, just enter a date in the 'from box'

Service From: 01/08/2021
Service To: 01/08/2021

First Owner of Female(s):
Part of Name / Address:

OR
Member No.:

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Search

Shropshire Sheep
Manage My Animals - Service Certificates

Site: **My Male** Site is compulsory

For a single service date, just enter a date in the 'from box'

Service From: 01/08/2021
Service To: 01/08/2021

First Owner of Female(s):
Part of Name / Address:

OR
Member No.:

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Search

If you have put a part of the name a list of possible breeders appears;

Shropshire Sheep
Manage My Animals - Service Certificates

Site: UK0186203/00462 - Morley Raku (3490)

Service From: 01 Aug 2021
Service To: 01 Aug 2021

Select the Female Owner

Member No.	Name	Profile
AGL	Mrs G Llewellyn	Haworth
MY	Mrs A Harvey	Rippled
ALL	Julia Lewis & Harvey Gibbards	Auchterham

If you have put in the Membership Number that breeder is listed.

Shropshire Sheep
Manage My Animals - Service Certificates

Site: UK0186203/00462 - Morley Raku (3490)

Service From: 01 Aug 2021
Service To: 01 Aug 2021

Select the Female Owner

Member No.	Name	Profile
776	Mrs & Mrs P J Schofield	Hornsgate

Click on the breeder whose animals you are interested in and a list of their registered females appears. Again as with the males only registered females appear, birth notified females will have to be registered and new sheep transferred into your ownership.

Shropshire Sheep
Manage My Animals - Service Certificates

Site: UK016820300462 - Monkey Raku (3490)

Service From: 01 Aug 2021
Service To: 01 Aug 2021

Females Owned By: Mr & Mrs P J Schofield (FN)

Showing 1 to 36 of 36 entries

<input type="checkbox"/> Tick	Reg. No	Name	EBD Tag	Sex, Tag	Date of Birth
<input checked="" type="checkbox"/>	F24413	Hompage 372FN21	UK016115100372	372FN21	10 Jan 2021
<input checked="" type="checkbox"/>	F24412	Hompage 367FN21	UK016115100367	367FN21	07 Jan 2021
<input checked="" type="checkbox"/>	F24411	Hompage 367FN21	UK016115100367	367FN21	01 Jan 2021
<input checked="" type="checkbox"/>	F23883	Hompage 345FN20	UK016115100345	345FN20	23 Feb 2020
<input checked="" type="checkbox"/>	F23886	Hompage 343FN20	UK016115100343	343FN20	16 Feb 2020
<input checked="" type="checkbox"/>	F23329	Hompage 327FN20	UK016115100327	327FN20	13 Jan 2020
<input type="checkbox"/>	F22887	Hompage 318FN20	UK016115100318	318FN20	12 Jan 2020
<input type="checkbox"/>	F23328	Hompage 311FN20	UK016115100311	311FN20	30 Dec 2019
<input checked="" type="checkbox"/>	F22681	Hompage 291FN19	UK016115100291	291FN19	07 Jan 2019
<input type="checkbox"/>	F21018	Hompage 265FN18	UK016115100265	265FN18	19 Mar 2018
<input type="checkbox"/>	F21013	Hompage 224FN18	UK016115100224	224FN18	03 Jan 2018
<input checked="" type="checkbox"/>	F19966	Hompage 197FN17	UK016115100197	197FN17	20 Jan 2017
<input type="checkbox"/>	F17966	Hompage 140FN16	UK016115100140	140FN16	08 Jan 2016
<input checked="" type="checkbox"/>	F16787	Hompage 128FN15	UK016115100128	128FN15	01 Jul 2015
<input type="checkbox"/>	F15480	Hompage 119FN15	UK016115100119	119FN15	07 Jan 2015
<input type="checkbox"/>	F15477	Hompage 118FN15	UK016115100116	118FN15	05 Jan 2015
<input type="checkbox"/>	F14908	Hompage	UK016115100112	112FN15	03 Jan 2015

Search this list

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Continue

Using the tick box on the left select all the sheep that have been running with the selected male. When happy with the selections select the “Continue” button.

Shropshire Sheep
Manage My Animals - Service Certificates

Site: UK016820300462 - Monkey Raku (3490)

Service From: 01 Aug 2021
Service To: 01 Aug 2021

Females Owned By: Mr & Mrs P J Schofield (FN)

If this list is not correct, please click the back button.

Reg. No	Name	EBD Tag	Sex, Tag
F08786	Threemoor		115C009
F12787	Hompage		018FN11
F14037	Hompage		073FN14
F14039	Hompage		076FN14
FC00137	Hompage		027FN11
FB0110	Hompage		007FN10
F11475	Hompage		139FN10
F09307	Hompage		003FN10
F10784	Hompage		014FN11
F12518	Hompage		060FN13
F14035	Hompage		071FN14
F12530	Hompage		052FN13
F14034	Hompage		067FN14
F10785	Hompage		012FN11
FB00110	Hompage		154FN09
F12513	Woodsale		739A11
F14908	Hompage	UK016115100112	112FN15
F15477	Hompage 118FN15	UK016115100116	118FN15
F15480	Hompage 119FN15	UK016115100119	119FN15
FC14918	Hompage	UK016115100108	108FN15

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Submit

The summary of the mating’s will appear, click the “print” button to print this out for your records and if required, for the owner of the females. When done hit the submit button to send to the society. If you have a valid email address on the system a copy of the certificate will be emailed to you.